

# Pre-Application Meeting

Date: \_\_\_\_\_



Department of Planning and Community Development  
PO BOX 1600  
Ashland, Virginia 23005  
(804) 798-1073  
[www.ashlandva.gov](http://www.ashlandva.gov)

## Possible application type(s):

- Rezoning                       Site Plan                       Other:  
 Subdivision                 Conditional Use Permit

## Contact Information

Name: \_\_\_\_\_ Role in project: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

## Contact Information

Name: \_\_\_\_\_ Role in project: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

## Proposal Information

GPIN(s): \_\_\_\_\_ Acreage: \_\_\_\_\_ Zoning: \_\_\_\_\_

Address (or location description):  
\_\_\_\_\_

Existing or Previous Use of Land:  
\_\_\_\_\_

Proposed Use or Improvements:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\*If possible, please submit a sketch plan of your proposal to the Planning Department before the Pre-Application meeting.

## Key Questions:

Will it disturb over 2,500 square feet of ground area?

Will it require an extension of public utilities?

Is this a new or existing building?

Will you build, or tie into, existing public road?

Will there be any work in Town right-of-way or other public property?

## Other Topic to Consider:

- Zoning
- Stormwater
- Public Utilities
- Transportation (Circulation and Roads)
- Building Code
- Health Department
- Fire and EMS
- Signage and Lighting
- Landscaping
- Schools...

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## Contact Directory

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### **Lisa Hill**

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### **Shelia Crossen-Powell**

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### **Robert Butler**

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